

# **OCEAN HILLS SOCIAL CLUB**

## **A Non-Profit Mutual Benefit Corporation**

### **BYLAWS of the Save the Monarch Butterfly Club**

#### **1. CHARTER**

This Club is a department of the Ocean Hills Social Clubs (“Corporation”), a non-profit corporation, which has approved the Club’s charter. The provisions of the Charter are incorporated into these Bylaws by this reference. In the event of a conflict between the Charter and these Bylaws, the Charter shall control.

#### **2. PURPOSE**

The intended purpose of this Club is (1) to promote good fellowship, social opportunities, and education to our members. (2) To help save the Western Monarch by creating a butterfly sanctuary to provide monarch butterflies with their only food source and a place to lay their eggs. Also, to plant a variety of flowering plants so that other species of butterflies will have the plants they need to nourish themselves and lay their eggs. The Club’s function will be to help maintain and sustain the Sanctuary by purchasing new plants as needed. The Club’s dues will help provide the funds for new plants. In addition, the club will have fund-raising events to provide more financial assistance as needed for the maintenance and upkeep of the sanctuary. (3) To create a network of supporters within the community who will supplement the sanctuary with safe, pesticide-free milkweed gardens in their own yards.

#### **3. MEMBERS**

- a. Eligibility** - Residents of Lots within the Ocean Hills Country Club Homeowners Association.
- b. Dues** - Set by the Club’s Board of Directors. Amount of Dues will be consistent for all members and will be based on its operating needs and on assessments due the Social Clubs Corporation for its operation, as determined by the Save the Monarch Butterfly Club Board of Directors and the Ocean Hills Social Clubs Board. All monies collected as Dues shall be used only for operating expenses associated with the intended purpose of this Club (as set forth in Article 2 above) and for assessments due the Social Clubs Corporation for its operation.
- c. Meetings** - The number of general membership meetings shall be determined by the

Club Board of Directors. There must be at least one in-person general membership meeting held in the fourth quarter of the year to elect club officers for the following year.

- d. **Voting** - Any action to be taken by the Club's members shall require approval of at least a majority of Club members present at any meeting where such vote is held.

#### 4. **BOARD OF DIRECTORS**

- a. **Elected Officers** - The Officers shall consist of: President, Vice-President, Secretary, and Treasurer.
- b. **Directors** - The number of directors shall be designated by the Club Board and will be voting members of the Board.
- c. **Terms** - Shall be one (1) year beginning January 1.
- d. **Vacancies** - Unexpired term shall be filled by appointment by the current Club Board of Directors.
- e. **Meetings** - Club Board of Directors' meetings will be held as needed. Special meetings may be called at the discretion of the President and / or Board, or if requested by five (5) or more Club Members.

#### 5. **OFFICERS' DUTIES**

- a. **President** - As Chief Executive Officer shall officiate at all meetings, and shall attend the "Social Clubs Presidents" meeting, held once a month, or send a representative.
- b. **Vice-President** - Shall officiate at meetings in the absence of the President and perform other duties as directed by the President.
- c. **Secretary** - Shall be responsible for minutes of the Club's board and business meetings, and correspondence. Shall have a current list of all members provided by the Treasurer.
- d. **Treasurer** - Shall be responsible for keeping all financial records, filing all necessary financial forms, depositing, and keeping account of all funds, and giving reports to the Board and membership as needed. Shall maintain a current list of all members.
- e. **Directors** - Duties shall be outlined by the Club Board of Directors.

6. **NOMINATING COMMITTEE**

By June, the President shall appoint a Nominating Committee Chairperson. The chairperson shall select two (2) additional members to serve on this committee. One of the members should be a member of the current Club Board of Directors.

The Nominating Committee shall present the proposed slate of officers at a general membership meeting that is held in-person during the fourth quarter of the year, at which time nominations shall be accepted from the floor. Elections shall be held at this meeting with officers to take office January 1 of the next year.

There shall be one vote for each office, not cumulative; candidates with the highest number of votes are elected.

7. **GOVERNING DOCUMENTS**

This Club understands and accepts that the edition of the "Rules and Regulations of Ocean Hills Social Club's Corporation" most recently approved by the Corporation's Board of Directors constitutes the basic Rules and Regulations governing this Club. Specifically, this Club understands and agrees to abide by the Code of Conduct and the Code enforcement regulations articulated therein.

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CERTIFICATE OF SECRETARY

The undersigned certifies that he / she is the duly elected Secretary of the Save the Monarch Butterfly Club and that the foregoing instrument constitutes the Bylaws of said club duly adopted on this date January 5, 2024

  
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(Signature of Club Secretary)

Robin Genat  
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(Printed Name of Club Secretary)